

**MINUTES**  
**MEETING OF THE SCCC BOARD OF TRUSTEES**  
**Thursday, December 16, 2010**

**MEMBERS PRESENT:** P. Coombe, Chair, D. Brown, L. Dyrszka, R. Ernst, J. Farrow, J. Finn, R. Heyman, L. Holmes, N. Speranza

**ALSO PRESENT:** M. Howard Golladay, C. Kashan, R. Schultz, S. Mitchell, B. Hafkin, S. Horton, R. Stevens

P. Coombe called the meeting to order at 4 p.m. with the *Pledge of Allegiance*.

**Consent Calendar**

**Motion by R. Ernst to approve the consent calendar including the expenditure report for November 2010, and the minutes of November 18, 2010, seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**RESOLUTION #285-10 RE: RESOLUTION OF COMMENDATION AND APPRECIATION FOR VINCENT BEGLEY, VINCENT BOYD, KEITH MOLINARI, AND DAVID SEIGERMAN**

WHEREAS: over the years, Sullivan County Community College has been fortunate to have on its staff outstanding men and women who through their service have contributed much to the well-being of our students, faculty and staff and to the strength of our community; and

WHEREAS: the Board and the Administration is proud and very appreciative of the dedicated performance of Vincent Begley, Vincent Boyd, Keith Molinari, and David Seigerman for their strength and calm in dealing with the students, parents, faculty, staff, and members of the press following the unfortunate off-Campus events in the early morning hours of October 22, 2010;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College highly commends and deeply appreciates the actions of Vincent Begley, Vincent Boyd, Keith Molinari, and David Seigerman on behalf of the College.

BE IT FURTHER RESOLVED that a certified copy of this resolution be presented to Vincent Begley, Vincent Boyd, Keith Molinari, and David Seigerman, along with thanks from the entire College community.

**Motion by J. Farrow to approve Resolution #285-10, seconded by L. Dyrszka, and passed.**

V. Begley and K. Molinari were present at the meeting and received framed copies of the resolution. V. Boyd and D. Seigerman will receive their copies when they return to the Campus.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**Auditor's Report**

Board members received an electronic version of the auditor's report prior to the meeting, and a hard copy of the report was distributed at the meeting. A. Pavloff of Knack, Pavloff & Company addressed the board about the findings stating that the College has a clean and unqualified opinion, which is the best that an entity can receive. After a discussion of the audit findings, A. Pavloff encouraged the Board to contact the company with any questions.

**RESOLUTION # 286-10                      RE: Award of a Professional Services Contract for On-Premise Security Guard Services**

WHEREAS: a Request for Proposals for on-premise security guard services was issued in accordance with the Procurement Policy; and

WHEREAS: proposals were received and opened on Friday, October 29 at 3 p.m.; and

WHEREAS: Apollo Security, New York, NY, submitted the lowest qualified proposal; and

WHEREAS: the President of Sullivan County Community College recommends this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College hereby awards this professional services contract to the firm of Apollo Security, New York, NY.

**Motion by J. Finn to approve Resolution #286-10, seconded by L. Dyrszka, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**RESOLUTION #287-10 RE: PROPOSAL FOR RESPIRATORY CARE AAS**

WHEREAS: The Board of Trustees has the authority and responsibilities for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: Sullivan County Community College and Catskill Regional Medical Center have signed a Memorandum of Understanding to form the Sullivan County Respiratory Care Program Consortium designed to jointly support the Respiratory Care AAS degree program, and

WHEREAS: Healthcare and human resources professionals from local area hospitals and direct support agencies for the mentally retarded/developmentally disabled have stressed to the college the urgent need in Sullivan County for respiratory therapists, and

WHEREAS: Employment for respiratory therapists in New York State and the New York City Region, which is home to many of our students, is expected to increase 12.1% and 10.4% respectively from 2006 to 2016, and

WHEREAS: the Sullivan Respiratory Care Program Consortium Study Group surveyed 23 healthcare professionals from 18 different hospitals and facilities throughout Sullivan, Ulster, Orange, Dutchess, Putnam, Westchester and Rockland counties, New York and neighboring Wayne County, Pennsylvania to determine the local need for a Respiratory Care AAS degree program, and

WHEREAS: Sullivan County Community College has submitted its plan for the Respiratory Care AAS degree program to the Commission on Accreditation for Respiratory Care (CoARC), and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed the Respiratory Care AAS curriculum;

THEREFORE BE IT RESOLVED that this Board approve the recommendation of the Administration that a new curriculum in Respiratory Care to be offered as soon as feasible; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded for approval by the State University of New York Board of Trustees.

**Motion by J. Farrow to approve Resolution #287-10, seconded by L. Dyrszka, and passed.**

The Board thanked R. Schultz for his hard work in preparing the Respiratory Care curriculum.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

#### **Approval of Revision to the SCCC Board of Trustees' Bylaws**

**Motion by J. Farrow to approve the revision to the Trustees' Bylaws, seconded by R. Ernst, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

#### **Community/Public Feedback**

None

#### **Monitoring Information**

ENDS 0004: Associate Degree Outcomes

R. Schultz updated the Board on Associate Degree Outcomes, which included a discussion on the large number of remedial courses that are required.

ENDS 0005: Transfer Education

R. Stevens updated the Board on SCCC student transfer information for those who continue at SUNY colleges.

#### **Incidental Information**

##### **President's Report**

- Dr. M. Howard-Golladay distributed information obtained from Mark Riseley of Marshall & Sterling following his presentation to the Board last month. **Motion by N. Speranza to increase coverage to \$250,000 for an additional \$900 per year for the positions of President, Vice President for Administrative Services, and Controller, seconded by R. Heyman and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

- Dr. M. Howard-Golladay, members of her administration, and D. Brown, student trustee, updated the board on recent College activities, programs, and events.

### **Board Policy Discussion**

L. Dyrszka reported that last week she, P. Coombe, and D. Brown, met to review the ENDS policies and how they might better conform to the College's Mission Statement. Dr. Golladay will review the recommendations before the Board votes to approve the changes.

### **Correspondence**

P. Coombe read the following:

- A press release from the Mid-Hudson Conference announcing that Luna Jefferson of Sullivan County Community College had been named the Mid-Hudson Conference Athlete of the Week for the week of November 29, 2010. Luna is a freshman on the SCCC's Women's Basketball Team.
- A letter from Assemblywoman Gunther commending the College community for its efforts in raising the money for Modou Joof to travel home to Africa to see his family.

### **Executive Session**

**Motion by R. Heyman to enter Executive Session at 6:15 p.m. to discuss personnel, union, and legal issues, seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**Motion R. Heyman by to resume regular session at 6:45 p.m., seconded by L. Holmes, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**Motion by R. Heyman to have P. Coombe write a letter to Chancellor Zimpher indicating that the document outlining the Guidelines for**

**Presidents' Annual Reports usurps the prerogative of the local community college Board of Trustees, seconded by R. Ernst, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

**Motion by J. Farrow to adjourn the meeting at 6:50 p.m. seconded by N. Speranza, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Respectfully submitted,

M. Howard-Golladay  
Secretary to the SCCC Board of Trustees

Recorded by K. Ambrosino  
Draft – December 17, 2010