

MINUTES
MEETING OF THE SCCC BOARD OF TRUSTEES
Thursday, December 15, 2011

MEMBERS PRESENT: N. Speranza, Chair, P. Coombe, L. Dyrszka, R. Ernst, J. Farrow, J. Finn, R. Heyman, L. Holmes, D. Brown

ALSO PRESENT: R. Ernst, E. Ernst, R. Schultz, C. Kashan, S. Mitchell, B. Hafkin, S. Horton, S. Thompson-Tweedy, S. Sand

Mr. Speranza called the meeting to order at 4 p.m. with the *Pledge of Allegiance*.

Mr. Speranza asked that the agenda be taken out of order and that Mr. and Mrs. Ernst come forward. Mr. Speranza then read the following resolution:

RESOLUTION #315-11 **RE: ROBERT ERNST, TRUSTEE
EMERITUS**

WHEREAS: Robert Ernst has served as a member of the Sullivan County Community College Board of Trustees for 16 years;

WHEREAS: Mr. Ernst has served on the Sullivan County Community College Foundation as both a member and as the chair for two decades; and

WHEREAS: Mr. Ernst has helped the Foundation raise thousands of dollars in scholarship funds for the students who attend Sullivan County Community College; and

WHEREAS: Mr. Ernst always worked tirelessly to promote both the short- and long-term goals of both the Board of Trustees and the Foundation; and

WHEREAS: Mr. Ernst has served as Co-Chair of the Start of Something Great Capital Campaign to raise \$1 million toward the building of the Lazarus I. Levine Residence Hall; and

WHEREAS: Mr. Ernst has earned honors for his dedication to the Foundation and to the College, including the Marvin A. Rapp Award presented by the New York Community College Trustees; and

WHEREAS: Mr. Ernst has given so much of his time as a board member to work with the county legislators during those times when the college was preparing its budget; and

WHEREAS: Mr. Ernst always shows great concern for the administrators, faculty, staff and students of Sullivan County Community College, and we hope he will continue to serve the college in his capacity as a great friend;

NOW, THEREFORE, BE IT RESOLVED that the members of the SUNY Sullivan Board of Trustees express their sincere appreciation to Mr. Robert Ernst for his years of dedicated and selfless service as a member of the board;

BE IT FURTHER RESOLVED that Mr. Robert Ernst be awarded recognition of his distinguished service, and as an expression of gratitude for his exceptional dedication and commitment to further the goals of the college that Mr. Robert Ernst be granted the status of Trustee Emeritus and that he be accorded such recognition and honors as may be appropriate to persons holding this rank. Moreover, a copy of this resolution shall be presented to Mr. Ernst in appreciation of all of his service.

Motion by J. Farrow to approve Resolution #315-11, seconded by P. Coombe, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	absent
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Mr. Speranza presented Mr. Ernst with a framed copy of the resolution and presented Mrs. Ernst with a thank you gift on behalf of the Board. All of the Board and members of the administration expressed their admiration for Mr. Ernst and all he has done for the College, and Mrs. Coombe thanked him for his support over the years in his position as vice-chair of the Board.

Consent Calendar

Motion by J. Farrow to approve the consent calendar including the expenditure report for November 2011, and the minutes of November 17, 2011 seconded by P. Coombe, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	absent
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

J. Finn and S. Drobysh joined the meeting at 4:10 p.m.

Auditor's Report

S. Horton introduced her staff who worked very hard with the auditors while they were on campus in the fall.

Tim Doyle and John Macy, auditors from Bonadio & Co., LLP addressed the Board regarding the completed audit for the College. Overall, there is a "clean, unqualified opinion," which is the highest opinion an organization can receive. There are no weaknesses, deficiencies, non-compliance, or a corrective plan. However, the College does not qualify for a low risk category due to financial issues raised two years ago. There is a three-year window, and next year we should qualify as a low-risk auditee.

N. Speranza thanked the audit team and the finance staff for their work.

RESOLUTION #316-11 RE: PROPOSAL FOR PSYCHOLOGY AS

WHEREAS: The Board of Trustees has the authority and responsibilities for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed the Psychology AS curriculum;

THEREFORE BE IT RESOLVED that this Board approve the recommendation of the Administration that a new curriculum in Psychology be offered as soon as feasible; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded for approval by the State University of New York Board of Trustees.

Motion by S. Drobysh to approve Resolution #316-11, seconded by J. Farrow, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Resolution Number #317-11**RE: Adoption of Revision to Tuition and Fee Schedule for Fiscal Year 2011-2012**

WHEREAS: the Administration of the College has formulated a tuition and fee schedule for Fiscal Year 2011-2012 in conformance with the financial plan developed by the College; and

WHEREAS: the Board of Trustees has approved a tuition and fee schedule for Fiscal Year 2011-2012 and forwarded same to the State University of New York; and

WHEREAS: the Administration of the College has added revisions to the tuition and fee schedule for Fiscal Year 2011-2012, which the Board of Trustees must approve before implementation;

NOW, Therefore, Be It Resolved by the Board of Trustees of Sullivan County Community College that the revised tuition and fee schedule for Fiscal Year 2011-2012, is hereby approved, and

Be It Further Resolved that a copy of this Resolution and schedule is forwarded to the State University of New York, Office of Finance and Business.

Motion by S. Drobysh to approve Resolution #317-11 as amended, seconded by J. Farrow, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Motion by S. Drobysh to table Resolution #310-11 to the January 19, 2012, meeting, seconded by P. Guenther, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Approval of SUNY Sullivan Demonstration Policy

Respect for the Right to Freedom of Speech

The right for students, student organizations, faculty, and staff to demonstrate is a protected and cherished liberty, so long as such demonstrations do not infringe upon the rights of others nor interfere with the academic process. To these ends, SUNY Sullivan will protect the rights of individuals and organizations to publicly demonstrate their views, however unpopular.

Demonstration Guidelines

Any person or organization who wishes to hold a demonstration on the campus of SUNY Sullivan must do the following:

1) Contact the Director of Special Events and Campus Activities to obtain information regarding SUNY Sullivan's policy, regulations, and safety issues. At this time, the event planners will provide the following information:

a. Name of the person or organization sponsoring the event

- b. List of planned activities
- c. Special Equipment to be used (i.e. sound amplification)
- d. Date and Time of the event
- e. Anticipated Attendance
- f. Description of planned activities
- g. Any other necessary information requested by the college

2) The Director of Public Safety will be consulted when planning a demonstration as the safety and welfare of the participants is an utmost concern.

3) Depending on the review of the request, the campus may require additional staffing of public safety personnel. The sponsoring organization is responsible for any additional costs determined by the campus to be necessary. All public safety services will be provided by the campus. If the sponsoring organization requests additional security above and beyond what the college suggests, they must make their request to Public Safety and will be responsible for the additional costs.

If the sponsoring organization has their own security personnel, their security will report to the Department of Public Safety and be subject to the campus rules and regulations. In no case will private security outfits carry firearms or weapons. All security related matters will be coordinated through the SUNY Sullivan Department of Public Safety.

4) SUNY Sullivan administrators and security personnel reserve the right to make the following determinations:

a. Location

The event location will be selected based on the projected number of participants, the safety of the individuals, and the needs of the college.

b. Time and Duration

Demonstrations may not interfere with the academic and educational mission of the College. The time and duration of the demonstration will be determined by the College with regard to the following:

- i. Nature of the event and/or the demonstration
- ii. Security needs of the event and/or the demonstration
- iii. Time of the event and/or the demonstration
- iv. Any other necessary considerations

c. Manner

i. Persons may not block or otherwise interfere with the free flow of vehicular, bicycle or pedestrian traffic. The right of way on streets and sidewalks must be maintained.

- ii. Persons may not block or otherwise interfere with ingress and egress into and out of campus buildings.
- iii. Persons shall not obstruct, disrupt, interrupt or attempt to force the cancellation of any event or activity sponsored by the College or by any users authorized to use College facilities.
- iv. Persons shall not engage in harassing, physically abusive, threatening or intimidating conduct toward any person.
- v. Persons shall comply with the directions of any College official acting in the performance of his or her duty.
- vi. Classes or other scheduled activities shall not be disrupted.
- vii. Use of public address systems and amplified sound will not be permitted without prior approval.
- viii. Where an invited speaker is the object of protest, persons may demonstrate and/or hand out leaflets outside the building where the speech is taking place. Persons who wish to enter the building must do so as members of the audience and must give the speaker a respectful hearing. Failure to grant the speaker a respectful hearing may result in the offending person being asked to leave or ejected by Public Safety. Signs, placards or similar paraphernalia associated with a demonstration will not be carried into the building.
- ix. College property must be protected at all times.

5) Violations of this policy

- a. Student, faculty, and/or staff organizers will be expected to comply with this policy. Individuals, whether or not they are affiliated with the College, will be responsible for their conduct and compliance with this policy.
- b. Those who violate the policy may be asked to leave the college premises.
- c. Violations by students and/or employees of the College may be grounds for disciplinary action.
- d. Non-affiliated persons who fail to comply may be arrested for unlawful trespass and any other criminal violations they may have committed.

Motion by P. Coombe to approve the Demonstration Policy, as amended, seconded by S. Drobysch, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Approval of Purchase of Apple Computers for the Graphic Arts MAC Lab

B. Hafkin stated that the Board is required to approve the purchase because it exceeds \$50,000. The current computers in the MAC Lab are failing, and need to be replaced in order to meet the needs of our students.

Motion by J. Farrow to approve the purchase of the Apple Computers, seconded by S. Drobysh, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	yes

Community/Public Feedback

- B. Burke addressed the Board regarding her interest in becoming a liaison to the College in promoting education.
- K. Walter encouraged the Board to review the Nursing case documents that he sent to K. Ambrosino.
- A. Handel addressed the Board regarding her 11 year-old son's success as a student at SUNY Sullivan.

Discussion Items

Update on Jenzabar Conversion Project

B. Hafkin stated that we are on cost and on track. The transition should be completed by June 2013.

Middle States Update

S. Mitchell reported that Dr. McGovern's visit went well. The document archive is being finalized and "recommendations vs. suggestions" are being refined in the self-study.

Day Care Renovation

B. Hafkin reported that the renovation is on hold until the Admissions Office is completed. We will be on schedule for the Respiratory Care Lab in January of 2013.

Monitoring Information

ENDS 0004, Associate's Degree Outcomes; ENDS 005, Transfer Education; and ENDS 0007, Workforce Development and Lifelong Learning – **postponed to the January 19 meeting.**

Student Trustee Report

D. Brown updated the Board on recent events in which she and the students have been involved. Today is De'Lorien's last meeting before she transfers to SUNY Purchase, and the Board thanked her for her participation and her work on the students' behalf and wished her well in her educational endeavors.

Executive Session

Motion by J. Finn to enter Executive Session at 5:15 p.m., seconded by R. Heyman, and passed unanimously.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes

Paul Guenther	yes	Nick Speranza	yes
Joan Farrow	yes	De'Lorien Brown	yes

Motion by J. Farrow to resume regular session at 7:20 p.m., seconded by P. Guenther, and passed unanimously.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	absent

Motion by J. Farrow to adjourn the meeting at 7:20 p.m., seconded by P. Coombe, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Paul Guenther	yes	Nick Speranza	yes
	Joan Farrow	yes	De'Lorien Brown	absent

Respectfully submitted,

L. Dyrszka
Secretary to the SCCC Board of Trustees

Recorded by K. Ambrosino